

Cost Statement for Export of Products under the GSTP

Name of the Manufacturer/ Exporter:

Registration no. in the Department of Commerce: D/COM/R/.....

Product Description:

HS No:, Quantity (if applicable) :.....

Item No.	Description of raw material/components /parts	HS Code No.	Country of Origin	Unit cost of raw material (CIF in US\$)	Raw material consumption per unit/kg	Total cost per unit/kg (US\$)	Product cost as a % of ex-factory price
1. Imported raw material/ inputs							
2. Local raw material/ inputs/parts (excluding indirect imports)							
3. Direct Labour Cost							
4. Other Direct Cost/Direct Overhead (only the cost directly associated with the production of goods)							
5. Ex-factory Cost (1+2+3+4)							
6. Profit							
7. Ex-factory Price (5+6)							

Manufacturer's/exporter's Declaration:

I declare that the information provided above is true and correct. I will permit as and when required, inspection of the factory/ goods and verify documents by officers of Concerned Authorities and undertake to maintain up-to-date costing records. (Please refer the instructions provided)

.....
Authorized Officer

.....
Date & Stamp

.....
Qualified Accountant

.....
Date & Stamp

Name:

Membership No.....

For Official use:

Country of Origin:

Remarks:

Approval

Signature:

Date:

Cost Statement Reference No:

GSTR

Instructions:

1. Inputs of Non-Sri Lankan origin purchased locally (indirect imports) cannot be considered as Domestic inputs and those material/ inputs should be included under item No. 1.
2. The Cost Statement must be certified by a qualified accountant and be in **DUPLICATE**.
3. Dully filled **Production Process flow-chart** should be submitted. Find the enclosed chart.
4. **Originals** of required supporting documents such as import invoice, import CusDecs, local purchase invoices etc. should be submitted. .
5. Manufacturer/ Exporter should be able to produce any other documentary evidence if requested by the Department of Commerce relating to manufacturing cost/ processing flow chart etc.
6. Approval for the relevant Cost Statement should be obtained from the Department at least **02 days** prior to submission of GSTP Form A for certification.
7. An approved Cost Statement is **valid only for one year** from the date of approval. Once the validity period has expired, please submit a fresh Cost Statement for approval by following the instructions nos. from 01 to 08 mentioned above. However, if an approved cost structure of the product concerned does change even though the validity period has not expired a fresh Cost Statement should be prepared by following the same instructions.
8. The additional clarifications regarding both the cost structure and the required documents, should be given by a senior representative/s of the exporter to the Department, whenever it is necessary.
9. If it is subsequently found that a GSTP COO has been obtained by submitting inaccurate information/forged or falsified documents the Department of Commerce has the right to cancel such a COO. In event of such a cancellation, your importer at the other end will have to pay applicable duty that was waived at the time of clearing cargo.